

# **Co-operative Federation of Victoria**

**Financial Statements  
For the Year Ended 30 June 2013**



# **CO-OPERATIVE FEDERATION OF VICTORIA LTD**

## **DIRECTORS' REPORT**

**To the members,**

Your directors submit their report, together with the accounts of the Federation, for the year ended 30 June 2013.

### **DIRECTORS**

The Directors in office during the year and up to the date of this report are:

David Graham DINNING

Shirley FARAM

Anthony Francis O'SHEA

Bill BODMAN

Linda SEABORN (Appointed 10 December 2012)

George LEYLAND-GREAVES (Appointed 10 December 2012)

John Niel BLACK (Passed away)

### **COMPANY SECRETARY**

Mr David Griffiths held the position of secretary at the end of the financial year.

### **PRINCIPAL ACTIVITIES**

The principal activities of the Federation in the course of the financial year were:

- Maintaining relations with the Registry of Co-operatives
- Maintenance of Australian Co-operative portal <[www.australia.coop](http://www.australia.coop)>
- Promoting the Co-operative option
- Conducting seminars and workshops
- Participating in meetings of the Co-operatives Council of Australia
- Development of a Co-operative education program
- Fostering co-operation between Co-operatives.

### **OPERATING RESULTS FOR THE YEAR**

The surplus of the Federation for the financial year after provision for income tax was \$7,871 (2012 deficit \$5,037).

### **ENVIRONMENTAL REGULATION**

The Co-operative's activities are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.

### **DIVIDENDS**

The Directors recommend that no amount should be paid by way of dividend. No amount has been paid or declared by way of dividend since the end of the previous financial year.

# CO-OPERATIVE FEDERATION OF VICTORIA LTD

## DIRECTORS' REPORT

### SIGNIFICANT CHANGES IN THE STATE OF AFFAIRS

There have been no significant changes in the state of affairs of the Federation over the year.

### INFORMATION ON DIRECTORS

**David Graham Dinning**

Independent Director

35 years as a Director and Manager and full-time professional at various levels of the Credit Co-operative movement in Australia and overseas.

**Shirley Faram**

Director

Director of South East Housing Co-operative Ltd

**Anthony Francis O'Shea**

Chairman

Director and Secretary, Avoca District Co-operative Ltd

38 years experience as Co-operative Director/Manager

**Bill Bodman**

Director

Director & Deputy Chair, Murray Goulburn Co-operative Ltd

**Linda Seaborn**

Director

Director of Cohousing Co-operative Ltd since 1993

**George Leyland-Greaves**

Chief Executive Officer for 8 year (FHCU for 12 years)

**John Niel Black (Passed away in 2012)**

Past Chairman

43 years experience as Co-operative Director

### MEETINGS OF DIRECTORS

Six board meetings were held during the 2012/13 year. The attendances at board meetings were:

Name	Number of Meetings Attended	Number of Meetings Eligible to Attend
D. Dinning	5	6
S. Faram	6	6
A. O'Shea	6	6
B. Bodman	6	6
L. Seaborn	0	6
G. Leyland-Greaves	2	4
N. Black	1	1

# **CO-OPERATIVE FEDERATION OF VICTORIA LTD**

## **DIRECTORS' REPORT**

### **DIRECTORS EMOLUMENTS**

Directors are not paid any fees for services as a director.

Since the end of the previous financial year, no Director of the Federation has received or become entitled to receive a benefit, by reason of a contract made by the Federation with the Director or with a firm of which he/she is a member or with a company in which he/she has a substantial financial interest.

No director has an interest in a contract which entitles the director to call for or deliver shares in, or debentures of the Federation or a related body corporate.

### **AFTER BALANCE DATE EVENTS**

There has not arisen in the interval between the end of the financial period and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the Directors, to affect substantially the results of the Federation's operations for the next succeeding financial year.

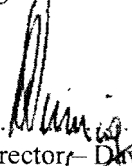
### **INDEMNIFYING OFFICERS OR AUDITORS**


The Federation has paid a premium to insure directors and officers against liability for costs and expense incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of a director or officer of the Federation, other than conduct involving wilful breach of duty in relation to the Federation.

The Federation has not given or entered into an agreement to indemnify any person who is or has been an officer or auditor of the Federation in relation to defending legal proceedings.

This report is made in accordance with a resolution of the Board and is signed for and on behalf of the Directors.

Signed on this 10<sup>th</sup> day of November, 2014.

  
.....  
Director - David Dinning

  
.....  
Director - Anthony O'Shea

**CO-OPERATIVE FEDERATION OF VICTORIA LTD**

**INCOME STATEMENT  
YEAR ENDED 30 JUNE 2013**

	Notes	2013 \$	2012 \$
<b>INCOME</b>			
Consultancy Fees		-	21,800
Co-operative Education Programs		-	7,000
Co-operative Start up Manual Contract		9,750	-
Membership Subscriptions		14,655	12,455
Interest Received		491	699
Sundry Income		1,233	-
		<hr/>	<hr/>
		26,129	41,954
<b>EXPENSES</b>			
Accounting Fees		770	737
Bank Charges		-	60
Co-operative Education Programs		-	6,458
Co-operative Start up Manual Expenditure		4,415	-
Conference		1,522	2,909
Fees & Levies		-	116
Honorariums	5	5,112	5,112
Insurance		1,760	1,760
Internet & Website Costs		1,073	1,534
Meeting Expenses		194	1,436
Office & Computer Requisites		1,002	2,091
Postage, Printing & Stationery		920	275
Secretary's Consulting Fees		-	17,419
Sundry Expenses		78	160
Telephone, Fax & Internet		1,412	1,784
Travel and Accommodation Reimbursements		-	5,140
		<hr/>	<hr/>
		18,258	46,991
<b>Operating Surplus/(Deficit) Before Income Tax</b>		7,871	(5,037)
Income Tax Expense Attributable to Operating Surplus	2	<hr/>	<hr/>
		-	-
<b>Operating Surplus/(Deficit) After Income Tax</b>		<hr/>	<hr/>
		7,871	(5,037)

The accompanying notes form part of the accounts.

**CO-OPERATIVE FEDERATION OF VICTORIA LTD**

**BALANCE SHEET  
AS AT 30 JUNE 2013**

	<b>Notes</b>	<b>2013</b> \$	<b>2012</b> \$
<b>CURRENT ASSETS</b>			
Cash at Bank		14,386	6,504
Term Deposit		10,866	10,375
Trade Debtors		-	1,500
Other Debtors		-	325
		<hr/>	<hr/>
<b>Total Assets</b>		<b>25,252</b>	<b>18,704</b>
		<hr/>	<hr/>
<b>CURRENT LIABILITIES</b>			
Sundry Creditors		-	1,333
		<hr/>	<hr/>
<b>Total Liabilities</b>		<b>-</b>	<b>1,333</b>
		<hr/>	<hr/>
<b>NET ASSETS</b>		<b>25,252</b>	<b>17,371</b>
		<hr/>	<hr/>
<b>EQUITY</b>			
Share Capital	3	580	570
Reserves		1,106	1,106
Retained Surplus		23,566	15,695
		<hr/>	<hr/>
<b>Total Equity</b>		<b>25,252</b>	<b>17,371</b>
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The accompanying notes form part of the accounts.

**CO-OPERATIVE FEDERATION OF VICTORIA LTD**  
**STATEMENT OF CHANGES IN EQUITY**  
**YEAR ENDED 30 JUNE 2013**

	Ordinary Shares	Retained Surplus	Forfeited Share Reserve	Statutory Reserve	Total
	\$	\$	\$	\$	\$
<b>Balance at 30 June 2011</b>	570	20,732	790	316	22,408
Operating Deficit	-	(5,037)	-	-	(5,037)
<b>Balance at 30 June 2012</b>	570	15,695	790	316	17,371
Operating Surplus	-	7,871	-	-	7,871
Shares Issued	10	-	-	-	10
<b>Balance at 30 June 2013</b>	580	23,566	790	316	25,252

The accompanying notes form part of the accounts.

**CO-OPERATIVE FEDERATION OF VICTORIA LTD**

**CASH FLOW STATEMENT  
YEAR ENDED 30 JUNE 2013**

	<b>Notes</b>	<b>2013 \$ Inflows (Outflows)</b>	<b>2012 \$ Inflows (Outflows)</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Cash Receipts from operating activities		27,463	41,425
Cash Payments from operating activities		<u>(19,591)</u>	<u>(46,991)</u>
Net Cash (Used in)/Provided by Operating Activities	4(b)	<u>7,872</u>	<u>(5,566)</u>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Share capital received		<u>10</u>	<u>-</u>
Net Cash Provided by Financing Activities		<u>10</u>	<u>-</u>
<b>Net (decrease)/increase in cash held</b>		<b>7,882</b>	<b>(5,566)</b>
Cash at the beginning of the financial year		<u>6,504</u>	<u>12,070</u>
<b>Cash at the end of the financial year</b>	<b>4(a)</b>	<u><b>14,386</b></u>	<u><b>6,504</b></u>

The accompanying notes form part of the accounts.



**CO-OPERATIVE FEDERATION OF VICTORIA LTD**

**NOTES TO AND FORMING PART OF THE ACCOUNTS  
YEAR ENDED 30 JUNE 2013**

**1. Summary of Significant Accounting Policies**

The directors have prepared the financial statements on the basis that the Co-operative is a non-reporting entity because there are no user's dependant on general purpose financial statements. The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of the members and satisfy the financial reporting requirements of the Co-operatives Act 1996.

The financial report has been prepared on an accruals basis and is based on historic costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**a) Plant and Equipment**

Plant and equipment are included at cost. All assets are depreciated over their useful lives by the straight line method.

**b) Income Tax**

The charge for current income tax expense is based on the surplus for the year adjusted for any non-assessable or disallowed items. It is calculated using tax rates that have been enacted or are substantively enacted by the balance sheet date.

The Organisation applies the mutuality principle which excludes income from members from taxable income.

**CO-OPERATIVE FEDERATION OF VICTORIA LTD**

**NOTES TO AND FORMING PART OF THE ACCOUNTS  
YEAR ENDED 30 JUNE 2013**

	2013 \$	2012 \$
<b>2. Income Tax Expense</b>		
a) The prima face tax payable on operating surplus/(deficit) is reconciled to the income tax provided in the accounts as follows:		
Operating (Deficit)/Surplus before Income Tax	7,871	(5,037)
Less Exempt Mutual Income	<u>(10,129)</u>	<u>5,431</u>
Tax Profit/(Loss)	<u>(2,258)</u>	<u>394</u>
<b>Income Tax Expense</b>	<u>-</u>	<u>-</u>
<b>3. Share Capital</b>		
Issued capital: 290 @ \$2 shares	<u>580</u>	<u>570</u>
<b>4. Cash flow Statement Information</b>		
(a) Reconciliation of Cash		
Cash at the end of the financial year as shown in the Statement of Cash Flows is reconciled to the related items in the balance sheet as follows:		
Cash at Bank – Bendigo Bank	<u>14,386</u>	<u>6,504</u>
(b) Reconciliation of operating surplus/(loss) to net cash flows from operation as follows:		
Operating (Deficit)/Surplus After Income Tax	7,871	(5,037)
Decrease/(Increase) in investments	(491)	(374)
Decrease/(Increase) in debtors	1,500	170
Decrease/(Increase) in other debtors	325	(325)
(Decrease)/Increase in creditors	<u>(1,333)</u>	<u>-</u>
Cash flows (used in)/provided by operations	<u>7,872</u>	<u>(5,566)</u>
<b>5. Honorariums</b>	<u>5,112</u>	<u>5,112</u>
Honorarium payments are to the Secretary.		

## CO-OPERATIVE FEDERATION OF VICTORIA LTD

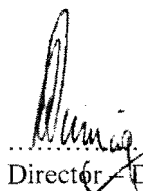
### DIRECTORS DECLARATION

The Directors have determined that the Federation is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies described in Note 1 to the financial statements.

The Directors declare that:

1. The financial statements and notes, as set out on pages 4 to 9:
  - a. comply with Accounting Standards as described in Note 1 to the financial statements and the *Co-operatives Act 1996*; and
  - b. give a true and fair view of the Federation's financial position as at 30 June 2013 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the Federation will be able to pay its debts as and when they become due and payable.

Signed this 10<sup>th</sup> day of November, 2014 in accordance with a resolution of Directors.



Director - David Dinning



Director - Anthony O'Shea

## **CO-OPERATIVE FEDERATION OF VICTORIA LTD**

### **COMPILATION REPORT**

We have compiled the accompanying special purpose financial statements of Co-operative Federation of Victoria Ltd, which comprise the Balance Sheet as at 30 June 2013, Income Statement, Statement of Changes in Equity and Cash Flow Statement for the year then ended, a summary of significant accounting policies and other explanatory notes. The specific purpose for which the special purpose financial statements have been prepared is set out in Note 1.

The Directors of Co-operative Federation of Victoria Ltd are solely responsible for the information contained in the special purpose financial statements and have determined that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial statements were prepared.

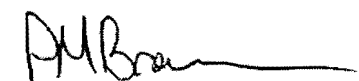
On the basis of information provided by the Directors, we have compiled the accompanying special purpose financial statements in accordance with the basis of accounting and APES 315 Compilation of Financial Information.

Our procedures use accounting expertise to collect, classify and summarise the financial information, which the directors provided in compiling the financial statements. Our procedures do not include verification or validation procedures. No audit or review has been performed and accordingly no assurance is expressed.

The special purpose financial statements were compiled exclusively for the benefit of the directors and members of the company. We do not accept responsibility to any other person for the contents of the special purpose financial statements.

To the extent permitted by law, we do not accept liability for any loss or damage which any person, other than the company may suffer arising from any negligence on our part. No person should rely on the special purpose financial report without having an audit or review conducted.

**PPT Accounting**  
**Certified Practising Accountants**  
**20 Lydiard Street South**  
**BALLARAT VIC 3350**



**Mr P.M. Brown (Director)**

**10<sup>th</sup> November, 2014**